

FEES TO: TENANT

www.scriven.co.uk

BEFORE YOU MOVE IN:

Set up fee (tenant's share) £135.00 (inc VAT)
Referencing first tenant (identity, immigration and visa confirmation, financial credit checks, obtaining references from current or previous employers / landlords and any other relevant information to assess affordability) as well as contract negotiation (amending and agreeing terms) and arranging the tenancy and agreement

Additional Tenant Fee £100.00 (inc VAT) per tenant
Processing the application, associated paperwork and referencing

Guarantor Fee £100.00 (inc VAT) per guarantor (if required)
Covering credit referencing and preparing a Deed of Guarantee as part of the Tenancy Agreement

Tenancy Deposit Equivalent to 6 weeks rent.
Covering credit referencing and preparing a Deed of Guarantee as part of the Tenancy Agreement

Tenancy Deposit where pets are kept at properties Equivalent to 8 weeks rent.
To cover the added risk of property damage. This will be protected with your security deposit in a Government-authorized scheme and may be returned at the end of the tenancy

Check-in & Check-out (Inventory and schedules) NO CHARGE
Preparing an Inventory and Schedule of Condition of the property and taking meter readings for utilities and services

DURING YOUR TENANCY:

Amendment Fee £96.00 (inc VAT)
Contract negotiation, amending terms and updating your tenancy agreement during your tenancy

Renewal Fee (tenant's share) £96.00 (inc VAT)
Contract negotiation, amending and updating terms and arranging a further tenancy and agreement
Replacement tenancy agreement £120.00 (inc VAT)

ENDING YOUR TENANCY:

Check-out Fee NO CHARGE
Attending the property to undertake an updated Schedule of Condition based on the original inventory and negotiating the repayment of the security deposit(s)

Returning items of furniture/furnishings to their location as indicated on inventory
£30.00 (inc VAT)

Future Landlord Reference Fee £25.00 (inc VAT) per reference request
Collating information and preparing a reference for a future landlord or letting agent

OTHER FEES AND CHARGES:

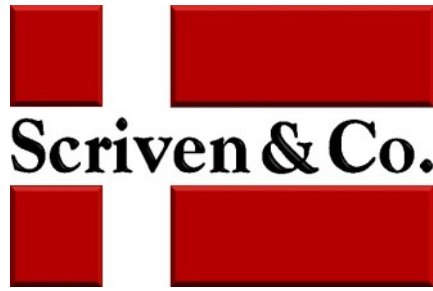
Failure to cancel standing order after final rental payment has been made resulting in a cheque being prepared (and sent to you) in respect of the over-payment. £18.00 (inc VAT)

Providing access for a tenant to return to the property after the tenancy has ended in order to collect post
£18.00 (inc VAT)

Out of Hours Services £120.00 per hour (inc VAT) plus any actual costs incurred
Where actions of the tenant results in the agent (or nominated contractor) attending the property, time to remedy the situation is charged at the hourly rate

Unpaid Rent / Returned Payments £18.00 (inc VAT) per letter, email or text message relating to non-payment of rent by due date.

IF YOU HAVE ANY QUESTIONS ON OUR FEES, PLEASE ASK A MEMBER OF STAFF



IS AN ARLA LICENSED MEMBER
WWW.ARLA.CO.UK

CLIENT MONEY PROTECTION
PROVIDED BY: **RICS**



INDEPENDENT REDRESS
PROVIDED BY: **OS:P**



ARLA

#LOOKFORTHELOGO

WWW.ARLA.CO.UK/FIND-AGENT