

## FEES FOR TENANTS

*ALL FEES TO TENANTS ARE INCLUSIVE OF VAT*

ADMINISTRATION FEE (PER TENANT)	£	180.00
ADDITIONAL TENANT/ TENANT CHANGEOVER FEE	£	420.00
GUARANTOR FEE	£	120.00
CHECK IN INVENTORY FEE		£ (Variable - please see table below)
RENEWAL FEE (PER RENEWAL)	£	96.00
PREVIOUS / OUTGOING TENANT REFERENCE FEE	£	36.00
ARREARS FEE	£	36.00

*For each letter sent to the tenants for any outstanding payments, the above fee will be incurred.*

**EARLY TERMINATION -** If you vacate the property prior to the end of the term of your agreement, you will remain liable for the rent until the term of tenancy expires or until the property is re-let by the landlord or their agent, whichever is earlier. Should the property be re-let during the fixed term of your tenancy, you will also be responsible for an early termination fee, this could be a minimum fee of 2-3 weeks of your rental amount, the total amount will be provided to you at the point of your early termination request. If the new tenancy is for a lesser rent, you will additionally be responsible for the difference between the original rent and new lower rental figure up to the end of the original term of your tenancy.  
 Please be advised that this clause shall not take effect where you are operating a break clause within your Tenancy Agreement.

### CHECK IN INVENTORY FEES

Property Type	Price Incl VAT
0 Reception/ Studio	£ 130.00
1 Bed / 1 Reception	£ 168.00
2 Bed / 1 Reception	£ 210.00
3 Bed / 1 Reception	£ 240.00
4 Bed / 1 Reception	£ 300.00
5 Bed / 1 Reception	£ 336.00
6 Bed / 1 Reception	£ 372.00

***PropertyTime Lettings are not members of a client money protection scheme.***

