

CREDITOR'S QUESTIONNAIRE

Re: Metrix Commercial Interiors Limited in Administration ("the Company")
Company Number: 04299332

Name of Creditor

Address of Creditor

Estimated Claim (£)

When did your business relationship with the Company begin? _____

Had you had business dealings with the Company or its directors, prior to this Company being formed?

If the estimated claim exceeds the credit limit, on what basis or terms was the additional credit allowed?

Did the Company, directors, or any of its staff request an increase in the credit limit within the last 12 months?

Were there any material changes in the trading behaviour of the Company when it came to ordering stock or goods from you, considering your previous business relationship with them?

Please provide details of any comfort, security, guarantee of other assurance given to you to allow continuation of credit.

Have you ever been asked to invoice another party for goods delivered to and received by the Company?

Have you ever received payment in the form of goods or any other form which is unusual considering your previous trading history with the Company?

Have you ever been asked to deliver goods and/or services anywhere other than the business premises, for example to another Company, which is unusual when comparing your previous trading history with the Company?

Did the Company own stores, warehouses or other premises where stocks and machinery were housed, that have not been specifically referred to in the Company's report?

If I may refer you to the Statement of Affairs, are there any obvious errors or omissions from the assets listed, using your previous trading knowledge of the Company?

If I may refer you to the Statement of Affairs, are there any obvious errors or omissions from the liabilities listed, using your previous trading knowledge of the Company?

Have you ever received promise of payment which has not been honoured, or ever experienced a problem with a bounced cheque? If so, please provide full details.

Have you ever been asked to make a payment on account before receiving goods and/or services from the Company? If so, please provide full details.

Did you issue proceedings against the Company in the form of writs, CCJs, or other legal actions? If so, please provide full details, including the earliest date such an action was issued.

Are there any particular matters you feel should be brought to the attention of the Joint Administrators/review by the Joint Administrators? If so, please provide brief details below.

Date

Kindly note that under the Data Protection Act the director(s) are entitled to ask to see information in relation to my report to the Insolvency Service, and this questionnaire may form part of that sent to the director(s)