



Rescue

Uxbridge
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Revive

London
020 8579 9057

Recover

Buckinghamshire
01296 297 268

Private and Confidential

Our Ref: ZZ1811/VHL/EW/CA

15th April 2019

Dear Sir/Madam,

Re: Wembley North Conservative Club Limited ("the Club") in Members' Voluntary Liquidation ("MVL")
Registered number: 13109R

As you are aware, I, was appointed as Liquidator of the Club by an Order of the High Court on 20th April 2017.

To clarify, this is a solvent liquidation. More information on the difference between a solvent and insolvent liquidation can be found at the following link: <http://www.creditorinsolvencyguide.co.uk/>.

Progress Report

The above case has now passed its anniversary and as such a progress report is available as follows:

Costs

Information about the basis of charging fees on a MVL is available from the R3 website as follows: <https://www.r3.org.uk/what-we-do/publications/professional/statements-of-insolvency-practice/e-and-w/sip-9-list>. Please make sure that you download the policy that relates to the relevant date of appointment. Costs to date are fully disclosed in the report.

Communication

For administrative ease, you are able to receive statutory correspondence by email if you would prefer. Where this is the case, kindly inform this office in writing.

Kindly keep me informed of any changes to address or other contact details during my administration of the Club's affairs.

Opt Out

As detailed in original correspondence, if you are a creditor, you can choose to opt out of receiving information regarding the liquidation, but this does not preclude correspondence in regard to your claim, or dividend rights. You can opt back into receiving correspondence by giving notice in writing.

Distributions

As detailed in my report I have made the final distribution.

Ethical Issues and Complaints

LA Business Recovery Limited give high priority to client service and are keen to ensure that the quality of this is maintained.

If at any time you would like to discuss how the firm's service to you could be improved, or if you are dissatisfied with any element of the service you are receiving, please contact me as soon as possible so that I may discuss our complaints policy with you.

I undertake to look into any complaint carefully and promptly and to do all I can to explain the position to you. If I do not answer your complaint to your satisfaction, you may, of course, take up the matter with the Insolvency Complaints Gateway, ("ICG"), Leeds via <https://www.gov.uk/complain-about-insolvency-practitioner> who shall assess whether the matter needs referring to the respective licencing body for further investigation.



Virgil H Levy BA MIPA MABRP
is an Insolvency Practitioner licensed in the UK by the Insolvency Practitioners Association
under office holder number 19090.

LA Business Recovery Limited's registered offices at 1 Wendover Way Aylesbury, Buckinghamshire
HP21 7NG Registration no.09334889





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Should you have any queries please do not hesitate to contact my Uxbridge office by writing to 1 Beasley's Yard, 126 High Street, Uxbridge, Middlesex UB8 1JT or telephone 01895 819460 or emailing my colleague callum@labr.co.uk.

Yours faithfully


Virgil H Levy
Liquidator

Virgil Harsham Levy is authorised to act as an insolvency practitioner in the UK by the IPA under office holder number 19090.

ENC: progress report



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is an Insolvency Practitioner licensed in the UK by the Insolvency Practitioners Association
under office holder number 19090.

LA Business Recovery Limited's registered offices at 1 Wendover Way Aylesbury, Buckinghamshire
HP21 7NG Registration no.09334889



Re: Wembley North Conservative Club Ltd ("the Club") in Members' Voluntary Liquidation ("MVL")

Liquidator's Progress Report for the Period from 20th February 2018 to 19th February 2019

I, Virgil Harsham Levy of LA Business Recovery Limited, am the Liquidator of the Club and this is the fourth Progress Report concerning the Liquidation.

Key highlights of this report

A summary of the key information contained within this report is as follows:

- Assets realised in this period total £13,606.94
- Cash distributions to members total £35,332.00
- Liquidator's remuneration was approved by members via a resolution dated 20th February 2015. To date the sum of £64,332.00 has been drawn.

Appendices

The following appendices are attached which should be read in conjunction with this report:

Appendix 1	Statutory Information
Appendix 2	Receipts and Payment Account
Appendix 3	SIP 9 – Time and cost summary report
Appendix 4	LA business Recovery Limited's Charge Out Rates and Expenses Policy
Appendix 5	Fees Estimate to closure

Liquidator's actions during the period

As you aware I made a final distribution of £206.00 per member on the 23rd October 2018, of which there is an outstanding balance of £2,060.00 still to be banked by members. I am writing separately to these members to conclude the distribution.

Asset Realisations

HMRC Refund

A refund of £13,606.94 has been reclaimed in this reporting period in respect of VAT.

Total Assets

Assets totalling £3,377,370.70 have been realised since the date of Liquidation.

Unrealisable assets

No assets proved to be unrealisable.

Payments

This is a solvent Liquidation and the only payments made in this period were Liquidator's fees which are detailed below.

Case progress

I am now undertaking the following work in order to bring the liquidation to a conclusion.

- Ensure final cheques have been banked by club Members
- Request clearance from HMRC to close the case
- Conclude any other outstanding matters and circulate final report to the Club Members.

Distributions to Members

Following confirmation that there was no statutory interest due to HMRC, a final distribution was made to members in the form of cash at a value of £206.00 per member, cheques were sent from my Uxbridge office on the 23rd October 2018.

MVL Costs/ Liquidator's Remuneration

At the club's Special General Meeting held on the 20th February 2015, it was resolved that the cost of placing the Club into Members' Voluntary Liquidation be fixed at £4,000.00 plus VAT and disbursements plus VAT, and that the Liquidator's remuneration be fixed on a time cost basis. A detailed analysis of my time costs can be found at Appendix 4.

The Liquidator's costs for the period are £6,479.00 plus VAT. As shown in Appendix 3, this figure represents total time of 34.36 hours at an average hourly rate of £188.56. Appendix 3 also shows the details of the activities undertaken for which these costs were incurred, including the total costs since my appointment.

Time costs from the date of the Liquidation to 19th February 2019 are £79,666.41, this represents a total time of 328.68 hours meaning the average hourly rate is £242.38.

I have not billed any fees in this period.

Further costs are likely to accrue as a result of following up on the unbanked cheques, and concluding matters, before issuing the account summarising my dealings by way of a final report and closing the case.

Numerous activities have been undertaken by me and my staff in dealing with the Liquidation. A number of tasks are generic to every Liquidation and a summarised list of these activities is attached at Appendix 4 for your information.

You may also find it useful to read "A Guide To Liquidators' Fees" which can be downloaded from The R3 website at <https://www.r3.org.uk/what-we-do/publications/professional/statements-of-insolvency-practice/e-and-w/sip-9-list>. Please ensure that you download the correct version for the date of appointment.

Alternatively please contact my Uxbridge office and I will arrange for a hard copy to be sent to you if you would prefer.

I have enclosed for your records a fees estimate to closure.

Disbursements

Category 1 Disbursements are those that are directly attributable to a third party invoice.

Category 2 disbursements are not charged in this Liquidation.

Expenses that have carried over from the last period and are still to be discharged from case funds are advertising costs totalling £318.00 and a bond charge totalling £55.15. These have accrued following Ashok Bhardwaj's appointment as Liquidator and my subsequent appointment.

Professional Advisors

No professional advisors have been engaged by us in this period.

Club Members' Further Information

As a Club Member if you require any further information with regard to any aspect of this report or my fees and expenses, please do not hesitate to contact me and I will do my best to assist you accordingly.

If you are not satisfied with my response you have the right to request further information from me with regard to my remuneration and expenses, with either the permission of the court or with a collective request from 5% of the total voting rights of all the members having the right to vote at general meetings of the club. This request must be made within 21 days of receipt of this report.

Further, Club Members have the right to apply to court to challenge the amount of, or the basis of, my remuneration and expenses, with either the permission of the court or with a collective request from 10% of the total voting rights of all Club Members who have the right to vote at general meetings of the Club. This application must be made within 8 weeks of receipt of this report.

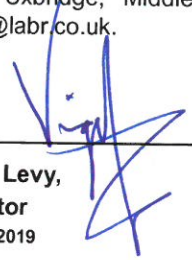
Conclusion

I look to conclude all monetary matters and close the case before the next report is due.

If you have not received your cheque, or have been able to bank it, please contact my Uxbridge office on 01895 819460 urgently.

Once all outstanding cheques have cleared, I will seek clearance from HMRC for closure, draw any funds I am owed as liquidator and issue a proposed final report.

Should you have any queries please do not hesitate to contact my Uxbridge office by writing to 1 Beasley's Yard, 126 High Street, Uxbridge, Middlesex UB8 1JT, telephoning 01895 819460 or emailing my colleague, Callum Arnold at callum@labr.co.uk.



Virgil H Levy,
Liquidator
15th April 2019

Company Details

Company Name:	Wembley North Conservative Club Ltd
Company Number:	13109R
Principal Trading Activity:	Conservative Club
Current Registered Office:	1 Beasleys Yard, 126a High Street, Uxbridge, Middx, UB8 1JT
Former Registered Office:	Churchill Hall, Hawthorne Avenue, Harrow, HA3 8AG

Appointment Details

Liquidator:	Virgil Harsham Levy
Address:	LA Business Recovery Limited 1 Beasley's Yard, 126 High Street, Uxbridge, Middlesex, UB8 1JT
Liquidator's Telephone Number	01895 819460
Date of Appointment:	20 th April 2017
Appointment made by:	Block Transfer Order in the High Court
Former Liquidators:	Peter M Levy (appointment 20/02/2015 to 10/11/2016) Ashok Bhardwaj (appointment 24/02/2017 to 20/04/2017)

Receipts and Payments Account

Wembley North Conservative Club Ltd
(In Liquidation)

Liquidator's Summary of Receipts and Payments

RECEIPTS	Declaration of Solvency (£)	From 20/02/2015 To 19/02/2018 (£)	From 20/02/2018 To 19/02/2019 (£)	Total (£)
Net Property Sale Proceeds	3,220,696.00	3,231,919.00	0.00	3,231,919.00
VAT Refund	13,384.00	13,311.41	0.00	13,311.41
Cash balance on Club Bank Acc	46,897.00	36,443.06	0.00	36,443.06
Closing Balance at Lloyds Bank		68.36	0.00	68.36
Utility Refund		648.39	0.00	648.39
Bank Interest Gross		4,363.01	0.00	4,363.01
Investment Gains		5,235.18	0.00	5,235.18
MISC Refund		480.00	0.00	480.00
VAT		4,430.00	0.00	4,430.00
Ordinary Shareholders	(172.00)	56,200.00	0.00	56,200.00
Vat Receivable		10,665.35	13,606.94	24,272.29
		3,363,763.76	13,606.94	3,377,370.70
PAYMENTS				
Specific Bond		1,620.00	0.00	1,620.00
Preparation of S. of A.		4,000.00	0.00	4,000.00
Office Holders Fees		64,332.00	0.00	64,332.00
Banking Fee		0.53	0.00	0.53
Litigant in Person		150.00	0.00	150.00
Court Application Fee		280.00	0.00	280.00
Accountancy Fees		6,000.00	0.00	6,000.00
Legal Fees (1)		36,167.97	0.00	36,167.97
Legal (agents) Fees		10,715.50	0.00	10,715.50
Corporation Tax		1,930.44	0.00	1,930.44
VAT		4,430.00	0.00	4,430.00
Other Agents		800.00	0.00	800.00
Statutory Advertising		149.00	0.00	149.00
Trade & Expense Creditors		3,161.21	0.00	3,161.21
Employees		3,128.00	0.00	3,128.00
Corporation Tax	(505,606.00)	522,503.96	0.00	522,503.96
Association of Conservative Clubs Ltd		100,000.00	0.00	100,000.00
Ordinary Shareholders	(172.00)	2,550,300.00	35,332.00	2,585,632.00
Vat Receivable		24,272.29	0.00	24,272.29
		3,333,940.90	35,332.00	3,369,272.90
Net Receipts/(Payments)		29,822.86	(21,725.06)	8,097.80

MADE UP AS FOLLOWS

Bank 1 Current	29,822.86	(21,725.06)	8,097.80
	29,822.86	(21,725.06)	8,097.80

Virgil Harsham Levy
Liquidator

SIP 9 – Time and cost summary report

Time Entry - Detailed SIP9 Time & Cost Summary

ZZ1811 - Wembley North Conservative Club Ltd

From: 20/02/2018 To: 19/02/2019

[illegible]

Time Entry - Detailed SIP9 Time & Cost Summary

ZZ1811 - Wembley North Conservative Club Ltd
To: 15/04/2019

Classification of Work Function							
Partner	Manager	Other Senior Professionals	Assistants & Support Staff	IP	Director	Total Hours	Average Hourly Rate (£)
102 : IPS Case Creation	1.50						
103 : General Administration	7.35						
104 : Filing	0.00						
Admin & Planning	8.85						
600 : Case Specific	10.10						
601 : Case Specific 1	1.00						
Case Specific Matters	11.10						
501 : Unsecured Creditors	0.00						
502 : Employee Matters	0.00						
504 : Statutory Reporting to Creditors	0.00						
Creditors	0.00						
303 : Book Debts	0.00						
306 : Other Assets	0.00						
Realisation of Assets	0.00						
401 : Management of Operations	1.40						
Trading	1.40						
Total Hours	21.35						
Total Fees Claimed							

LA business Recovery Limited's Charge out rates and expenses policy

LA Business Recovery Limited's Published Charge Out Rates and Expenses Policy as at February 2019

Time

My hourly charge out rates are charged in 6 minute units. In the event that less than 6 minutes are spent, multiples will be rounded up.

The actual rate charged will depend upon the nature of each activity undertaken for the case and / or the person undertaking that activity. The firm's charge out rates, which may increase from time to time during the course of the case, are currently as follows:

Grade / activity	Hourly rate (charged in 6 minute units)
	£
Officeholder / Director	400-560
IP Manager	300-375
Administrators/Senior Administrators	150-275
Assistants & support staff	90

Allocation of Time

Time is allocated by function and the main categories or work will be covered by the following summary headings.

Work will include, consideration of incoming correspondence, composing outgoing correspondence, consideration and interaction with advisers concerning relevant law and practice; general strategy and specific strategic requirements; it is sometimes the case that not all time is allocated to work that directly benefits the creditors but are required by statute; work undertaken hereunder will always require consideration and review time to be allocated; time will be allocated against such headings where case progression reviews and insurance reviews, liaison with agents, third parties, stakeholders, officers or former officers, banks and professionals will be required.

These summary headings and explanations are not exhaustive headings but seek to summarise headings pursuant to which work is foreseen to be undertaken. This schedule has been prepared for all types of insolvency cases for which Virgil H Levy takes office and certain summary headings may only be relevant to Liquidations, Voluntary Arrangements, Bankruptcies or Administrations. It is our aim to report to Creditors any significant changes to the time allocation at each reporting stage.

Administration and Planning

Statutory & Compliance Work, including MLR and File Setup
Reporting To Debenture Holder/secured creditors
Creditors' Committee considerations, planning and preparation
Statutory Advertising
Bonding – consideration, evaluating and estimating
Preparation of CVA / IVA Proposal – Drafting and amending
Nominee's Report – Statutory reporting and considerations
Correspondence with third parties, agents and other office holders
Health & Safety considerations
Books & Records – Collection, verification and analyses
Closing formalities to a case, final reporting to stakeholders
Filing & Photocopying
Travel
Case Reviews

Case Management and Monitoring – Senior oversight
Seeking and considering advice in relation to any Strategy-related matters

Creditors

Agreement of Creditors' Claims
Preferential Creditors
Secured Creditors
Unsecured Creditors
Employee Matters
Committee Report & Meeting
Statutory Reporting To Creditors
Payment of Dividend
Statutory Compliance in respect of Reporting
Giving information and agreeing and paying out against claims
Seeking and considering advice in relation to any creditor matter

Realisation of Assets

Business and Assets – value as going concern
Freehold Property
Leasehold Property
Plant & Machinery / Motor Vehicles.
Stock – Consider nature of assets, valuations and sales procedure
Other Assets – scheduling and pursuing
Books Debts – scheduling and pursuing
Obtaining Tax Refunds & associated work where complex
Insurance of Assets – completion of insurance documents
ROT – considerations of applicable law and moving swiftly with communications concerning ROT assets
Interaction with legal advisers concerning nature of assets subject to potential realisations
Consideration of assignments
Consideration of Sales and Purchase Agreements
Drafting/Amending legal documents
Consideration of legal advice regarding asset realisations
All work concerning the active sales processes and pre-sales preparatory work
Liaison with chargeholders
Liaison with sales agents, instructions and oversight

Investigations

Considering and checklist considerations regarding Antecedent Transactions
CDDA Reports – collation and online reporting to the Insolvency Service
Review of Pre-Appointment Transactions
Reports on Conduct – detailed exchanges of information with the Insolvency Service concerning misconduct
Analysis of all papers, books and records – scheduling, spread sheet and accounting reviews
Consider whether detailed investigation is required
Interviewing personnel, relevant persons or officers/former officers
Pursuing parties for information subject to investigation
Meetings, interviews or court interrogatory
Applications to Court where appropriate

Trading

Supervision and Management of Ongoing Trading
General and Specific Management of Operations
Cashiering For Trading
Strategy
Forecasting
Liaison with agents, experts and trading staff

Pre-Appointment Work

Conflicts Check
Preparation of Pre-Appointment Reports
General guidance & options/advice to the Board/Company/Individual
Ethical considerations

Cashiering / Tax & VAT

Submission of Tax and VAT Returns
Correspondence with HMRC
Tax & VAT Reviews
Management and Operation of Estate Account
Statutory Receipts and Payments Accounts
Bank Reconciliations

Expenses

Expenses incurred directly in connection with the administration of all cases are charged at the following rates:

Expense	Charge Policy
Business mileage	HMRC Non-Profit Rate (Presently 45p Per Mile)
Postage	At Cost
Photocopies / Printing	If Undertaken By Third Party; At Cost
Faxes Sent / Received	If Undertaken By Third Party; At Cost
Room Hire Where Required For Statutory Meetings (Whether Meetings Are Attended Or Not)	At Cost
UK Company, Individual And Company Searches	At Cost
Credit Searches (Individual And Company)	At Cost
Travel & Accommodation Costs As Required	At Cost (Hotels, Air Travel, Rail, Taxis, Public Transport, Parking, Subsistence etc.).
Other Third Party Expenses Incurred Directly In Connection With The Case	At Cost

Please note that the above charges and policies are subject to review.

Category 1 disbursements (Direct Expenses)

Category 1 disbursements as defined by SIP 9, which can be specifically identified as relating to the administration of the case will be charged to the estate at cost, with no uplift. These include but are not limited to such items as case advertising, bonding and other insurance premiums and properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements (Other Expenses)

Category 2 disbursements as defined by SIP9, are costs that are directly referable to the appointment in question but not a payment to an independent third party. These disbursements may include shared or allocated costs that can be allocated to the appointment on a proper reasonable basis. These may include (but are not limited to) room hire, copying, business millage, case management software, allocated communication costs provided by the practitioner or his firm and whose calculation is reasonable.

Where Category 2 disbursements are sought LA Business Recovery Ltd shall seek the recovery of its cost for operating Turnkey IPS software (its case management system). The annual charge is £4,500, which shall be divided by the number of live appointments portionally split per current appointment. The figure will be confirmed in creditor correspondence where remuneration and disbursements are sought.

Fees Estimate to Closure

Fees estimate

Information in accordance with The Insolvency Rules 2016 and Statement of Insolvency Practice 9

Fees Overview

Prior to an insolvency practitioner agreeing the basis of their remuneration as liquidator, details of the work proposed to be done and the expenses it is considered will be, or are likely to be, incurred in dealing with a company's affairs must be provided to members.

In addition, where the liquidator proposes to take all or any part of this remuneration based on the time they and their staff will spend dealing with the affairs of the solvent company, a **fees estimate** must also be provided. This will outline the anticipated cost of that work, how long it is anticipated the work will take and whether any further approvals may be needed from members in due course.

It should be noted that a **fees estimate** may be provided to a particular milestone or for a designated period in a case, where it is not possible to accurately estimate the work that will need to be done at the outset.

Members should be aware that the **fees estimate** is based on all of the information available now and may be subject to change due to unforeseen circumstances that may arise during the liquidation. If it is considered that the **fees estimate** will be exceeded, the liquidator will provide an update and seek approval to increase the previously agreed **fees estimate**.

Work anticipated and the likely return to members

Some of the work undertaken by an insolvency practitioner is required by statute and may not necessarily provide a financial benefit to creditors. Examples of this work include investigations required by Statement of Insolvency Practice 2 and the Company Directors Disqualification Act 1986 or dealing with the claims of former employees via the National Insurance Fund.

Where the work to be done is anticipated to produce a financial benefit to members, this will be stated and it may be necessary for the liquidator to instruct third parties to assist in this process because of a particular expertise that the third party may bring such as valuation, tax or legal advice.

Where it is practical to do so, a liquidator will provide an indication of the likely return to members when seeking approval for the basis of his remuneration. Again due to the complex nature of the work undertaken by insolvency practitioners and the uncertainties that may exist in relation to the realisation of a company's assets at the outset of a case, this may not be possible. A liquidator is however, required by statute to provide periodic reports to members on the progress of a case which will include an update as to the likely return members may expect.

Here, the fees estimate incorporates the time and cost expected to be incurred to finalise VAT reclaims, seek clearance from HMRC to close, prepare and file my final report as well as performing relevant compliance checks to close. I will then seek my release as liquidator.

Proposed Fee Basis

In this case, the former liquidator's fee basis, which is based on the time spent (by me and my staff) in dealing with the Company's affairs. Attached to this document is my fees estimate to close the case, together with an explanation of the work I propose undertaking.

Each part of the work to be undertaken will necessarily require different levels of expertise and therefore related cost. In order to aid understanding, for the purposes of my fees estimate, I have indicated an average blended rate of the grades of staff such as myself, the case manager, the case administrator and cashier when estimating the total hours to be spent on each part of the work.

This **fees estimate** is produced on the basis of the work I currently propose will be necessary to close the liquidation. If I consider the **fees estimate** will be exceeded I will notify members accordingly, provide a revised estimate and seek further approval for my increased fees.

Each part of the work to be undertaken will necessarily require different levels of expertise and therefore related cost. In order to aid understanding, for the purposes of my **fees estimate**, I have indicated the rates and grades of staff such as myself, the case manager, the case administrator and cashier when estimating the total hours to be spent on each part of the work.

I will update creditors at the annual intervals but certainly if there is an event or unforeseen realisation or work that will be beneficial to creditors in order to provide a revised estimate and seek further approval as necessary.

Outline of work to be done by the liquidator

Below are details of the work I propose undertaking in support of the above **fees estimate** for the closure of the liquidation:

Administration (including statutory compliance & reporting)

Liquidators are required to carry out certain tasks in nearly every insolvency assignment, namely administrative duties and dealing with the Company's creditors, in this instance there are no creditors, just members.

Whilst these tasks are required by statute or regulatory guidance, or are necessary for the orderly conduct of the proceedings, they do not necessarily produce any direct financial benefit for members, but nonetheless still have to be undertaken.

This work includes:

- Preparing and issuing annual progress reports to members and creditors
- Lodging periodic returns with the Registrar of Companies for the liquidation
- Periodic case progression reviews (typically at the end of every 6 months period)
- Opening, maintaining and managing the liquidation estate cashbook and bank account(s)
- Dealing with all post-appointment VAT and corporation tax compliance and then seeking clearance from the relevant departments

Members and distributions

- Contacting members who have outstanding cheques
- Amend personal details and re-issue cheques to members whose circumstances have changed
- Draft my proposed final report once all matters have been concluded

Cashiering

- Raise any outstanding invoices
- Completing outstanding VAT claims
- Monthly reconciliations of the bank account
- Once all monetary matters have been concluded close the bank account

LA Business Recovery Limited's Charge-out rates and Category 2 disbursements policy

Attached to this document are details of my firm's current charge out rates and policy regarding the re-charge of Category 2 disbursements.

Category 2 disbursements require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage. Any Category 2 disbursements which this firm proposes to charge in this case are reflected in the table of expenses above. Approval to charge these will be sought from creditors when the basis of my remuneration as liquidator is fixed.

It should be noted that my firm's charge-out rates may increase periodically. If any such increases impact on the **fees estimate** for the liquidation, creditors will be notified accordingly.

Liquidator's Fees Estimate

Below is my **fees estimate** for the closure of the liquidation. The work the liquidator anticipates undertaking in relation to this estimate has been outlined above. If I consider this estimate will be exceeded, I will advise members and seek approval for my revised **fees estimate** as appropriate.

Hours							
	IP / Director	Manager / IP	Case Administrators	Support Staff	Total Estimated hours	Total Estimated Cost £	Average hourly rate £
Administration (inc statutory compliance & reporting)	2.00	00.00	3.00	1.00	6.00	1,340.00	223.33
Realisation of assets	0.00	00.00	00.00	0.00	00.00	00.00	00.00
Members and distributions	1.5	00.00	2.00	2.00	5.5	1,080.00	196.36
Investigations	00.00	00.00	00.00	0.00	00.00	00.00	00.00
Trading (where applicable)	00.00	00.00	00.00	0.00	00.00	00.00	00.00
Cashiering:	00.50	00.00	1.00	0.00	1.5	350.00	233.33
Total estimated hours by staff grade	4.00	00.00	6.00	3.00	13.00	2,770.00	213.08
Hourly rate	400.00	00.00	150.00	90.00			
Total estimated time costs by staff grade	1,600.00	00.00	900.00	270.00	00.00	£.00	£00.00